

Community Players of Salisbury  
BOARD MEETING  
March 1, 2023

BOARD MEMBERS PRESENT: Kel Nagel, presiding, Kate Adkins, David Allen, Sharon Benchoff, Bobbie Calloway, Cass Dasher, Melissa Dasher, Robin Finley, Kyle Hayes, Ken Johnson, Charlie Linton, Darrell Mullins, Rusty Mumford, Tom Robinson, Shelbie Thompson.

Members Present: Brenda Allen, Bonnie Bosies, Lynne Bratten, Tony Broadbent, Matt Bogdan, Betsy Metzger, Debby Nagel, Susan Robinson, Josh Smith.

The meeting was called to order at 7:03 pm.

Approval of the Minutes:

- Sharon Benchoff/Tom Robinson moved to approve minutes of the January meeting as distributed.

Treasurer's Report:

- Rusty Mumford/Bobbie Calloway moved to approve the report as distributed.

President's Report: K. Nagel reported as follows:

- We raised \$379 on the 50-50 raffle during the second weekend of "Leading Ladies."
- We will do the raffle during the run of "Crimes of the Heart."

While discussing the raffle, Robin Finley/Tom Robinson moved that any non-designated donations, such as the raffle, go into our building fund. Motion passed.

Betsy Metzger gave a shout-out to Bonnie Bosies for directing audience members as they came into the lobby about where to go based on whether or not they had already purchased tickets, and, for promoting the raffle.

Committee Reports

- Facilities: Ken Johnson reported as follows:
  - Thanks to the cast/crew of "Leading Ladies" for a clean warehouse while striking set.
  - Moved to purchase of an 8-foot ladder and paint-sprayer for no more than \$400. Rusty Mumford seconded. Motion passed.
- Hospitality: No Report.
- Membership: No Report
- Newsletter: Rusty Mumford reminded us of the usual deadline for newsletter content-the 15<sup>th</sup> of every month.
- Nominating: Sharon Benchoff reported as follows:
  - We have a few nominations right now. Nominations can come from the floor during the May meeting. Voting will take place at the June meeting.
- Patrons: Kel Nagel reported that we gained one new patron.
- Production: Tom Robinson reported as follows:
  - The committee has reviewed half of the musicals that were submitted and all of the non-musicals that were submitted.
  - Board members have received scripts and video links.
  - The Board will vote on the committee's recommendation at the April meeting.
  - Potential directors need to be notified about the date of the pitch meeting.

- Publicity: No Report
- Scholarship: Lynne Bratten reported as follows:
  - No applications have been received. Deadline is March 12. We need to spread the word.
  - As a side note, we have received costume donations recently, especially men's clothing.
- Social Media: Shelbie Thompson reported that we continue to be active in social media posting.
- Tickets/Season Tickets: Rusty Mumford reported as follows:
  - Things went well during "Leading Ladies."
  - Ticket sales were higher than expected.
  - Doing away with will-call was definitely a good idea.
- Grants: Robin Finley reported as follows:
  - Board members from the Maryland State Arts Council who came to see "Leading Ladies" were impressed.
  - The interview with Sharon Benchoff, Shelbie Thompson and Kel Nagel went well.
  - Our follow-up report is due soon.

### Old Business

- Performance Space: Tom Robinson reported as follows:
  - The parking lot plan has been approved.
  - There will be meetings with contractors to determine costs for the parking lot.
  - We have 3 bids so far on the parking lot.
- Robin Finley questioned whether or not the parking lot work would impact "Crimes of the Heart" rehearsal.
- Kel Nagel asked Matt Bogdan to report on fund-raising plans. Matt reported on the following potential events:
  - Fundraiser on April 8 at Bordeleau Winery
  - Potential special production in May focusing on The Underground Railroad.
  - A community yard sale in June with baked goods and ice cream sales, and craft/art vendors
  - July rock concert that might include all-female bands, a battle of the bands event, perhaps an appearance by Jay Copeland. Maybe also a dance marathon.
  - In August, perhaps a gala celebration to usher in the 2023-24 season.
  - In September a "Paint and Sip" night or an exhibit of local artists' work.
  - In October a repeat performance of the Poe Show.
  - In November an auction/casino night. Lux-Give.com offers risk-free travel experiences.
  - In December a special production of "A Christmas Carol."
    - The next step is to create a monthly calendar of events.
    - The committee will meet again on March 19th at 2 pm. All are welcome to attend.
- Printer/Copier: Tom Robinson reported that he is gathering more information.
- Summer Camp:
  - Melissa Dasher reported as follows:
    - Program Dates-July 10-14, 9 am until 3 pm
    - For kids going into grades 3-8
    - Limit is 30 kids
    - Curriculum: Theatre, Musical Theatre, Technical Theatre, Singing, Dancing
    - Cost: Moved to approve \$200 with a \$50 discount for CPOS members, seconded by Shelbie Thompson, motion passed.

- Being publicized in upcoming newsletters and on social media.
    - Information from Lillie Olsen, Wicomico County Recreation and Parks:
      - Can offer a program for 2-3 hours per day for a week.
      - We could do one on acting
      - We provide the person-power and curriculum
      - We would receive ½ of the proceeds
    - Reached out to Alexa on this. Response was it would depend on date and she would like a stipend.
  - Rusty Mumford expressed concern about “giving away” our curriculum. Perhaps this is too big of a project for CPOS. Maybe Alexa should do this on her own with the Recreation and Parks.
  - How do we select participants if we have more than 30 applicants? Response-First Come-First Served.
- Leading Ladies: Matt Bogdan reported that the cast and crew had a blast; he thanked everyone who was involved.
  - Job Descriptions: No report.
  - Crimes of the Heart: Robin Finely reported as follows:
    - Thanks to all who helped get the set up.
    - Act 1 is blocked
    - Needs a stove or wall-stove, will be reported in the newsletter
  - Singin’ in the Rain: Rusty Mumford reported as follows:
    - Despite having a signed contract, and sent payment, we no longer have access to WI HI, the roof is being replaced.
    - Neither JMB or Parkside will work for this show.
    - Ken Johnson is trying to get WI HI for a different week.
    - We will need to actively publicize the change.
    - We need to know ASAP so that we can get a new contract with MTI.

### New Business

- Grants: See committee report
- Audience Survey-Send Sharon Benchoff feedback.
- SWAC Luncheon: Kel Nagel reported as follows:
  - On June 20-We are required to report on how we used the funds.
  - We need digital materials for “Accent on the Arts” newsletter.

### Other New Business:

- Power Saws: Tony Broadbent commented that our power saws and other equipment are not safe due to the lack of safety guards and should be replaced.
  - This could potentially impact construction of “Crimes of the Heart” set.
  - Kel Nagel commented that this could be a legal problem-would our insurance pay if someone was injured.

- Ken Johnson/Rusty Mumford up to \$1,000 to purchase replacements. Motion passed.
- Reserved Seating: Darrell Mullins commented that we should consider doing reserved seating. The issue will be discussed at the April meeting.
- Grant Writer:
  - Matt Bogdan requested an update on hiring a grant writer.
  - Tom Robinson reported that he will be meet with her soon.
  - Kel Nagel commented that Matt Bogdan was interested in the position.
  - Tom Robinson expressed concern since we have already reached out.
  - Matt Bogdan offered to take on the position as follows:
    - 10 hours per week
    - \$20.00 per hour
    - For 3 months
  - Robin Finley/Sharon Benchoff moved to approve Matt's proposal.
  - Charlie Linton commented that we should check with our accountant to make sure there would be no issues, Need to make it clear that this would be an independent contractor, not a CPOS employee.
  - Motion passed

Being no other business, the meeting was adjourned at 8:15 pm.

Respectfully Submitted:

Darrell Mullins, Recording Secretary.